

## **HPLOA New Construction/Remodel Lot Development Review Procedures**

### **Purpose of these procedures:**

This document is part of the HPLOA Rules and Regulations; it specifies information that owners are to submit to the Board for review prior to lot changes/improvements.

### **Requested information:**

If you are planning any projects that impact the exterior of your building or portion of your lot that can be viewed by neighbors, please submit a description to the board so that it can be reviewed for compliance with the community covenants. As a courtesy, the board will share your plans (via email) with neighbors that may be impacted. For projects that could impact lake views, the project description will be sent to all association members (that have provided an email address). Members will have a short (approx. 2 weeks) review time and then the board will respond to property owner.

Submission to include:

- 1) Copy of documentation sent to Lewis County Building Department for permit.
- 2) If no permit required:
  - a) Drawing with lot property lines and required setbacks.
  - b) Exterior elevation and plan views, including overall dimensions.
  - c) Description of the planned improvements with exterior finishes, colors, etc.
  - d) Any other information that will help describe your improvements as may be viewed by your neighbors.

Adopted Aug. 16, 2021

Revised Aug. 28, 2021